



ENROLLMENT/REGISTRATION AGREEMENT

Child's Name: _____ DOB: _____

Address: _____

Mothers Name: _____ Mothers cell: _____

DL#: _____ Employer: _____ Work

Mother's Home #: _____

Father Name: _____ Father cell: _____

DL#: _____ Employer: _____ Work

Father's Home #: _____

Registration fee: \$125 \$175

Full day _____ days \$_____ Days M T W Th F

Half day _____ days \$_____ Days M T W Th F

Extended Hours (Anything Over 10 hrs a day) Start date: _____

Discounts:

Teacher Military Fire Law Enforcement Same Parking Lot

St Rose Oldest Child 5% Monthly

We understand that children may be picked up by adults, other than their parents and/or gaurdian. In order to protect your child, we are asking that you let us know if you will have someone picking up your child from Coronado Prep. You may pre-authorize adults by completing the information below.

Authorized Person's Name	Contact Number	Relationship to Student

I authorize the above person(s) to pick my child up from Coronado Prep. I understand this permission will be in place until I communicate a change, in writing, to the school

Parent Signature

Date

Parent Signature

Date

Coronado Prep

Detail of Policies

Please read the following policies and initial that you have read and understand them.

_____ I received Coronado Prep Preschool Parent Handbook.

_____ I have read and understand Coronado Prep's Sick Policy.

_____ Weekly tuition is due by **Friday** for the following week. A late fee of \$25 will be charged to any account that isn't paid after closing on Monday and every week after that until the balance is paid off.

_____ All tuition payments received are non-transferable and non-refundable.

_____ Tuition is billed regardless of attendance, ONE free vacation week is provided per enrollment year after 3 months of continual enrollment.

_____ When taking your vacation make sure to fill out a Vacation Request Form and give Coronado Prep a two week notice of your time off.

_____ Late pick up will be charged to your account at \$2.00 per minute after the child is left in Coronado Prep after 6:30 pm.

_____ There is an addition charge for children that are going to spend longer than 10 hour in Coronado Prep's care. You will be billed \$5.00 per hour after the 10 hours. If it's only 30 minutes you will still get charged the full \$5.00.

_____ Return check fee is \$35 plus a \$25 late fee will be charged to the account as well.

_____ We require a written 2 week notice for a schedule change and withdrawal.

_____ If you need to change the days your child attends for the week there will be a \$10.00 change a day fee.

_____ Coronado Prep will be closed on the following holidays : New Years Day, Presidents Day, Memorial Day, 4th of July, Labor Day, Thanksgiving & the day after (Family Day), Christmas Day. We will give you a 30 day notice to any additional changes.

_____ Coronado Prep does use Aromatherapy in the office and inside the classrooms.

_____ Coronado Prep has video monitoring for staff and family.